



Bookkeeping Essentials: How to Succeed as a Bookkeeper

Steven M. Bragg

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The handy problem-solver with helpful information for today's busy bookkeepers

Bookkeeping Essentials: How to Succeed as a Bookkeeper is the handy problem-solver that gives today's busy bookkeepers and accountants the helpful information they need in a quick-reference format. Whether in public practice or private industry, professionals will always have this reliable reference tool at their fingertips.

- Packed with practical techniques and rules of thumb for analyzing, evaluating, and solving the day-to-day problems every accountant faces
- Helps bookkeepers and accountants quickly pinpoint what to look for, what to watch out for, what to do, and how to do it
- Offers hundreds of explanations supported by a multitude of examples, tables, charts, and ratios

Filled with dozens of accounting best practices, *Bookkeeping Essentials* is a powerful companion for the ever-changing world of today's accountant and bookkeeper.

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